

# **RECEPTION PACKAGE BOOKING FORM**

**EVENT: SCL Luncheon 2025**



**JW MARRIOTT**  
GROSVENOR HOUSE LONDON

**Company name** (as it should appear on our signage):

Tel:

Email:

Host name / Contact name:

**Number of attendees:**

Please send us a jpeg (or similar format) of your company logo to enhance the signage

## **Hosted Bar Package:**

(Please tick / specify how many)

Champagne Package

English Sparkling Package

Wine Package

Brewer's Bar Package

Soft Drinks Package

## **Enhancements:**

(Please tick if required)

Canapés:

Crudités:

**Total Cost: £75 set up fee plus beverage package fee as chosen above**

## **Special notes and requests:**

(please list here):

## **PAYMENT METHOD**

### **Credit Card Payment:**

Prior to the event you will be sent a [SECURE 3C PORTAL LINK](#) to provide us with credit card payment details for the payment for your reception drinks package.

Electronic VAT receipt will be available post event.

**Please complete and return this Hosted Bar form at least **5 working days** prior to the event**