

## Application for ISC & library use

- Please complete all relevant sections in **BLOCK CAPITALS**.
- **All applicants should provide a single passport-sized photograph.**
- Please state whether you are applying for reference or borrowing use. If borrowing, please make cheques payable to *King's College London*.
- All applicants should send the completed application form, photograph and cheque (if applicable) to: ISC Membership Applications, King's College London, c/o Maughan Library & Information Services Centre, Chancery Lane, London, WC2A 1LR. Your membership application may take up to 5 working days to process, and your ticket will be sent to you by post.
- **Please note that not all ISC and library members are entitled to use the full range of services. In particular, Short loan, One week loan, electronic information resources and computing services are not available to visitors.**

### Section A: Name and address details

Title: Mr / Mrs / Miss / Dr / Prof / Other: \_\_\_\_\_

Family name: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Work address or U.K. address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Email address: \_\_\_\_\_

If you have a borrower card and would like to be notified in advance when your loans are due back, please enter your email address here clearly. Please note that this service is only available by email.

### Section B: Please tick the box below that describes your status / connection

	Staff use		Staff use
King's College London Alumnus	<input type="checkbox"/>	VK	FCO : please quote PF number
General Public <b>(Please append letter explaining reason for use of the library)</b>	<input type="checkbox"/>	VS	St Mellitus College
Sion College	<input type="checkbox"/>	VI	University of London undergraduate or postgraduate reference use only (Please supply photocopy of home ID card)
Chartered Institute of Taxation	<input type="checkbox"/>	VC	University of London External Degree programme
Chartered Institute of Arbitrators/Society of Construction Law	<input type="checkbox"/>	VA	School of Pharmacy research postgraduate or staff

Please turn over...

## Section C: Further details

Subject areas of interest: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Alumnus number (former students only): \_\_\_\_\_

Ticket required (please tick box):

Reference only (free of charge)	<input type="checkbox"/>	Borrowing (enclose cheque if appropriate)	<input type="checkbox"/>
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### Declarations

- I agree to abide by all the provisions of the Information Services & Systems Regulations in force
- I agree to reimburse King's College London for the full cost of replacing books damaged or lost whilst in my possession.
- I undertake to use copies of books, journals or periodicals produced using King's reprographic facilities solely for the purpose of non-commercial research or private study and not to supply such copies to any other person. I accept full liability for any copyright infringement which arises as a result of my use of information resources provided by King's College London.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

King's College London will use the personal information you have included on this form to provide you with the services you have requested, for administration purposes and to monitor Information Services & Systems user trends and requirements. We may need to share your information with our service providers and agents for these purposes.

Current charges	
Full borrowing	£100.00 p.a.
Alumnus	£50.00 p.a.
Sion College	£50.00 p.a.
Reference only	Currently free of charge
Corporate	Rates available on request